

Entering Early Childhood Assessment Data in SIRS

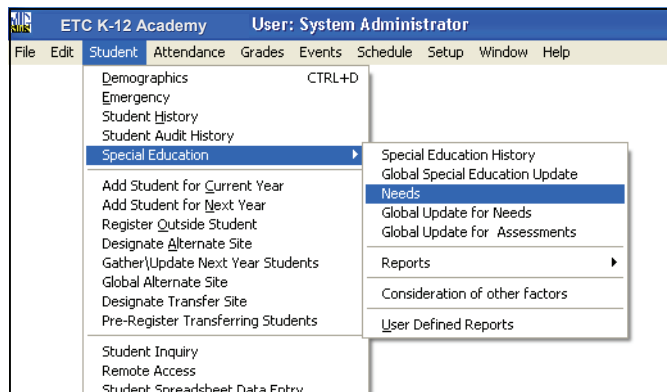
Early Childhood Assessment Data must be reported for preschool students who participate in any of the following Early Childhood Preschool programs:

- PS Special Education
- Early Childhood Block Grant
- Title I Even Start
- State Family Literacy
- Migrant Education Even Start

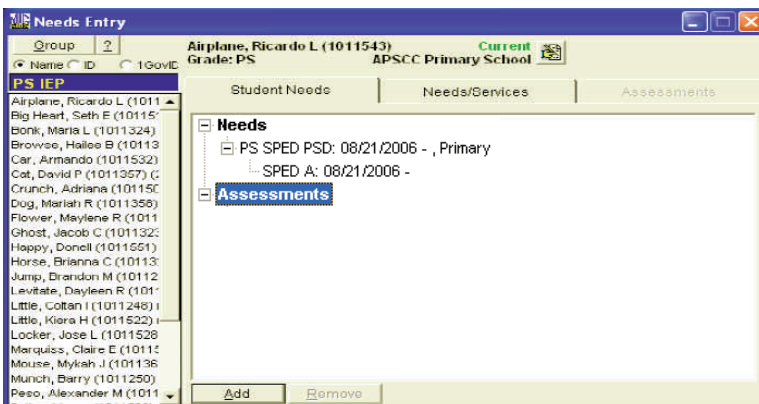
Notes:

- First year Special Education preschoolers should have an assessment administered in the Fall. Results should be submitted to SAIS by December 31, 2006.
- All preschoolers who participate in any of the above preschool programs should have an assessment administered in the Spring. Results should be submitted to SAIS by June 30, 2007.
- Students should be participating in the preschool program for 6 weeks before being assessed.
- The Fall and Spring Assessments should be approximately 6 months apart.
- For FY07, first year SPED preschoolers must be assessed both in the Fall and the Spring. Both assessments should be reported. All other preschoolers participating in Early Childhood Preschool Programs must be assessed in the Spring only.

Early Childhood Assessment Information is entered in the Assessments area of SIRS. The Assessments area can be accessed in two ways. From Student Demographics, use the Needs button on the Government tab, or use Student/Special Education/Needs for easier student by student access as shown below.

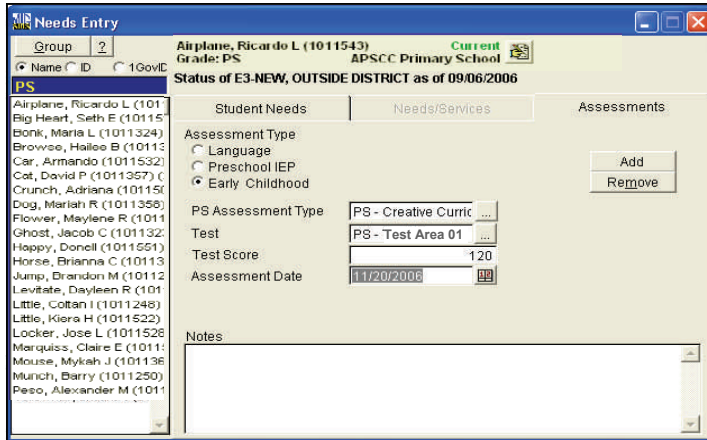


To add a student assessment, select the student, highlight the word **Assessments**, and click on Add.



Click the Early Childhood Button.

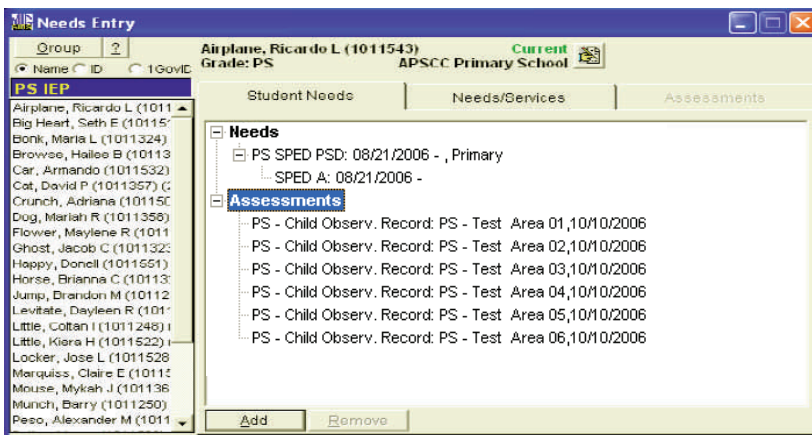
Each Assessment Type has a different number of test areas, so the number of test scores you must report depends on the Assessment Type your district has selected. (Your district is likely using the same PS Assessment for all preschoolers.) For example, Creative Curriculum has 10 test areas, Work Sampling has 7. If you would like unused PS Assessment Types and unnecessary Test Areas removed from your value list, contact ETC.



Assessment Type	Test Areas
Work Sampling	7
Creative Curriculum	10
Child Observation Record	6
Galileo Plus	9
PPVT - III	1
PALS Pre-K	6

- If the Assessment is administered over multiple days, use the last day as the Assessment Date for all test areas.
- The PS Assessment Type and Assessment Date should be the same for each test area and score submitted. If a discrepancy does exist, for the purpose of submitting to SAIS, SIRS uses the date and assessment type from the last data added.
- Preschool assessment data is included in a SAIS submission even if all of the components are not included, but will fail on import.
- Notes are optional and are not sent to ADE via the SAIS submission. Notes can be retrieved via User Defined reports

When data entry is complete, the Needs screen may look like this.



Choose the Assessment Type from:

- PS - Child Observ. Record
- PS - Creative Curriculum
- PS - Galileo Plus
- PS - P.A.L.S Pre-K
- PS - P.P.V.T. - 111
- PS - Work Sampling

Use Test to select the test area.

Enter the score.

Enter the assessment date.

Repeat the process for each test area.